# Information pursuant to art. 13 of EU REG. 2016/679

With regard to the processing of personal data, the Teatro di Roma Foundation provides the following information:

### 1. Data Controller and Data Protection Officer

The Data Controller is the Teatro di Roma Foundation (hereinafter also the "Data Controller") with headquarters in Via dei Barbieri n. 21, postal code 00186 Rome, contactable by email <a href="mailto:teatrodiroma.amministrazione@pec.it">teatrodiroma.amministrazione@pec.it</a>

The Data Protection Officer (RPD or DPO) can be reached at the following address: Fondazione Teatro di Roma - Personal Data Protection Officer, Via dei Barbieri n. 21, postal code 00186, Rome, or to the e-mail address: <a href="mailto:rpd@teatrodiroma.net">rpd@teatrodiroma.net</a>

## 2. Purpose of the Processing

Common personal data (e.g. name, surname, residence, contacts, etc.) and relating to criminal offenses and security measures (art. 10 EU REG. 2016/679), which concern the participants in the notice, of whom the Data Controller comes into possession, are processed to proceed with the selection process of the new Manager referred to in the Notice for the institutional purposes relating to the procedure covered by the notice.

The acquisition of data for the above purposes is a necessary requirement in order to carry out the selection process; without which it will not be possible to take part in the event.

## 3. Legal basis of the processing

The legal basis of the aforementioned purpose is the execution of pre-contractual measures (art. 6 par.1 point b GDPR).

### 4. Processing methods

The data collected will be processed, also with IT tools, in accordance with EU Regulation 2016/679 and in hard copy.

The data collected will not be subject to any processing based on automated decision-making processes.

IThe personal data collected are also processed by personnel authorized by the Data Controller, who acts on the basis of specific instructions provided by the latter regarding the purposes and methods of the processing itself.

### 5. Communication to third parties. External Data Processors

In pursuing the aforementioned purposes, the Foundation may make use of the following categories of subjects who may also become aware of the personal data of the interested party: qualified subjects who provide the Foundation with services or services associated to the aforementioned purposes. These subjects have been duly appointed as data controllers pursuant to art. 28 GDPR. The complete list of data controllers can be consulted by writing to rpd@teatrodiroma.net

### 6. Communication and disclosure.

Personal data, in compliance with transparency obligations and as required by law, may be disclosed by publication on the Foundation's institutional websites.

Finally, the personal data collected may be communicated to any other person to whom the data must be transmitted based on an express legal provision.

### 7. Transfer to third countries.

The Data Controller processes personal data within the European Economic Area.

If the data is transferred to non-EU countries, also for the purpose of technical management of the collected data, this will take place in full compliance with the requirements of Regulation (EU) 2016/679 and to third countries that provide adequate guarantees of protection of the transfer or upon conclusion with said subjects of specific agreements containing safeguard clauses and appropriate guarantees for the protection of your personal data (so-called "standard contractual clauses").

## 8. Retention period

Personal data will be processed for the period necessary for the conclusion of the selection process, at the end of which they may be kept for the necessary time required by law.

Once this period has expired, the data will be definitively deleted or otherwise irreversibly anonymised, except in the case in which conservation for a subsequent period is required for eventual disputes and/or requests from the competent authorities or based on different applicable legislation.

## 9. Rights of the interested party

The participants, pursuant to art. 15 and following of the GDPR, have the right to:

request access to their personal data, their rectification, cancellation, limitation and opposition to processing, as well as the right to data portability, if applicable.

To exercise these rights it will be sufficient to contact the Data Controller or the appointed DPO, at the addresses indicated above.

To ensure that the data are not subject to violations or illegitimate uses by third parties, before accepting a request to exercise one of the rights indicated, the Foundation could ask some information to be certain of the identity of the applicant.

We also inform you that, pursuant to current legislation, any reports or complaints regarding data processing can be presented to the Guarantor for the protection of personal data.

#### 10. Further information

For further information, please contact amministrazione.teatrodiroma@pec.it